

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**FEBRUARY 14, 2017**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 8:19 P.M.**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>not present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*  
Dr. Siobhan Leavy, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*

#### **General Counsel**

Judy Shopp, Esquire - *absent*

## **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

### **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition:*

- **Scott Field Improvements**  
Recommended Motion: That the Board of School Directors approve the addition of the Scott Field Improvements motion to this agenda.

Motion: Brenda Geist

Second: James Hills

Vote: 8-0-0

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- S. **Scott Field Improvements**

Motion: Laurie Knecht

Second: Ann Wuertz

Vote: 8-0-0

- A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and the bills payable list, as presented.

- B. **Indoor Color Guard and Drumline Out-of-State Trip**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out of state field trip, as presented.

- C. **Approval of the 2017-2018 Preliminary General Fund Budget**

**RECOMMEND MOTION:** That the Board of School Directors approve the 2017-2018 Preliminary General Fund Budget in the amount of \$168,790,501.00, as presented.

- D. Transfinder Software Management System**  
**RECOMMENDED MOTION:** That the Board of School Directors approve Transfinder Software System to host and provide a transportation software management system for a period of three (3) years and five (5) months, at a total cost of \$78,417.00.
- E. Ski Club Transportation Agreements Nos. 17769, 17772 and 17773**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Transportation Agreements between Krapfs Coaches and the Coatesville Area School District for travel to Ski Club events.
- F. Youth Mental Health First Aide NITT-AWARE Grant Memo of Understanding – COAD**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between the Coatesville Area School District and the COAD Group, as presented.
- G. Youth Mental Health First Aide NITT-AWARE Grant Memo of Understanding – W.C.U.**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between the Coatesville Area School District and West Chester University, as presented.
- H. Independent Contractor Contract – Sandra Kreiss-Schmidt, CN SNP**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor’s Contract with Sandra Kreiss-Schmidt, CSN SNP for a term beginning February 15, 2017 through June 30, 2017, as presented.
- I. Independent Contractor Contract – Dr. Robert E. Schmidt**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor’s Contract with Dr. Robert E. Schmidt for a term beginning February 15, 2017 through June 30, 2017, as presented.
- J. Independent Contractor Contract – Dr. Jose Monasterio**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor’s Contract with Dr. Jose Monasterio for a term beginning February 15, 2017 through June 30, 2017, as presented.
- K. Letter of Engagement – Raffaele Puppio**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the letter of engagement with Raffaele Puppio, as presented. (*Confidential Enclosure*)
- L. Confidential Release and Settlement Agreement – Student 17000082**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for student 17000082, as presented. (*Confidential Enclosure*)
- M. Confidential Release and Settlement Agreement – Student 10006364**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for student 10006364, as presented. (*Confidential Enclosure*)
- N. Confidential Third Party Education Agreement for Student 10006364**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Third Party Education Agreement for student 10006364, as presented. (*Confidential Enclosure*)

- O. Confidential Release and Settlement Agreement – Student 60000380**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for student 60000380, as presented. (*Confidential Enclosure*)
- P. Confidential Third Party Education Agreement for Student 60000380**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Third Party Education Agreement for student 60000380, as presented. (*Confidential Enclosure*)
- Q. Confidential Release and Settlement Agreement – Employee 12358**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential release and settlement agreement for Employee 12358, as presented.
- R. Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:
- 1. Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:
- a. CATA
    - 1) Caiola, Megan, Social Studies Teacher for Coatesville Area Intermediate High School. Letter Dated: 1/31/2017. Reason: Personal. Effective: 2/16/2017.
    - 2) Hall, John, School Psychologist for Scott Middle School. Letter Dated: 1/25/2017. Reason: Retirement. Effective: 6/9/2017.
    - 3) Meehan, Sinead, 3<sup>rd</sup> Grade Teacher for Rainbow Elementary School. Letter Dated: 1/23/2017. Reason: Personal. Effective: 3/24/2017.
  - b. FEDERATION
    - 1) Copeland, Jeffrey, Custodian for Friendship Elementary School. Letter Dated: 1/31/2017. Reason: Personal. Effective: 1/30/2017.
    - 2) Estes, William, B Custodian for South Brandywine Middle School. Letter Dated: 1/31/2017. Reason: Personal. Effective: 2/13/2017.
    - 3) Heckert, Brian, B Custodian for Coatesville Area Senior High School. Letter Dated: 1/26/2017. Reason: Retirement. Effective: 1/26/2017.
  - c. EXTRA DUTY
    - 1) Everett-Moschita, Deby, Lacrosse Coach for South Brandywine Middle School. Letter Dated: 1/27/2017. Reason: Personal. Effective: 1/27/2017.
    - 2) Foster, Michael, 8<sup>th</sup> Grade Softball Coach for North Brandywine Middle School. Letter Dated: 1/31/2017. Reason: Personal-Accepted Baseball Position. Effective: 1/31/2017.

- 3) Gatchel, Howard, 8<sup>th</sup> Grade Boys' Baseball Coach for North Brandywine Middle School. Effective: 1/25/2017. Reason: Personal. Effective: 1/25/2017.
- 4) McKim, Lena, 8<sup>th</sup> Grade Girls' Soccer Coach for North Brandywine Middle School. Letter Dated: 1/24/2017. Reason: Personal-Accepted Faculty Manager Position. Effective: 1/24/2017.
- 5) Sheridan, Jacqueline, 7<sup>th</sup> Grade Track and Field Coach for South Brandywine Middle School. Letter Dated: 1/19/2017. Reason: Personal. Effective: 1/19/2017.
- 6) Ulrich, Charles, Yearbook Advisor for Scott Middle School. Letter Dated: 1/20/2017. Reason: Personal. Effective: 1/26/2017.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Boone, Jordan, 8<sup>th</sup> Grade Baseball Coach for South Brandywine Middle School. Posted: 1/13/2017. Salary: \$1,964.75. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 2) Finn, Lawrence, Substitute for Twilight Program at Coatesville Area Senior High School. Salary: \$33/hour. Effective: 1/25/2017. SP4: Staff.
- 3) Foster, Michael, 8<sup>th</sup> Grade Baseball Coach for North Brandywine Middle School. Posted: 1/25/2017. Salary: \$2,772.63. Effective: 2016—2017 School Year. SP4: Staff.
- 4) McKim, Lena, Faculty Manager for North Brandywine Middle School. Posted: 8/10/2016. Salary: \$4,601.88. Effective: 2/1/2017.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Sayles, Mary Carol, Art Teacher for Friendship and East Fallowfield Elementary Schools. Effective: 2/2/2017—2/10/2017.

b. CATSS

- 1) Butler, Colleen, Special Education Aide for Rainbow Elementary School. Effective 2/2/2017.
- 2) Gallis, Dana, Principal Secretary for Caln Elementary School. Effective: 12/5/2016—3/7/2017.

- 3) Sterner, Kimberly, Special Education Aide for King's Highway Elementary School. Effective: 3/1/2017—5/1/2017.

c. FEDERATION

- 1) Heckert, Brian, B Custodian for Coatesville Area Senior High School. Effective: 12/19/2016—1/23/2017.

4. **Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Sheckells, Joanne, move from Special Education Aide for East Fallowfield Elementary School to Rainbow Elementary School. Effective: 1/23/2017.

S. **Scott Field Improvements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Scott Field improvements to move forward as presented, pending oversight by the Business Manager and Facilities in conjunction with the Solicitor and Architect.

Motion: Brenda Geist

Second: Stuart Deets

Vote: 8-0-0

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**INFORMATION ITEMS**

*Brenda Geist:*

The CCIU is hosting STEM Saturdays on Boot Road for grades 3-5 and 5-8 through April 2017. Two sessions are held from 9:00 a.m. until 12 noon and from 1:00 until 4:00 p.m. The cost is \$25 per session. Anyone interested should go to the CCIU website and search for STEM events.

**ADJOURNMENT**

This meeting was adjourned at 8:27 p.m. on a motion by Laurie Knecht and seconded by James Hills.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*